

**Gateway Area Development District
Water Management Council Meeting**

September 24, 2012

1:30 p.m.

Gateway Area Development District Office
MMRC Industrial Park
Morehead, Kentucky

Water Management Council Members

Kenneth Barber, Bath County Water District
Gayle Haney, Sharpsburg Water District

Rick Fletcher, Mount Sterling Water and Sewer
Travis McKinney, City of Jeffersonville Water

Guests

Jim Thompson, Kentucky Engineering Group
Melinda Mays, KY Division of Water

Kerry Odle, CMW, INC

Gateway Area Development District Staff

Joshua A. Farrow, GIS/Planning Specialist
Dara Furman, Transportation Planner

Jocelyn Gross, Project Administrator

Meeting Notes

Joshua Farrow called the meeting to order and welcomed those in attendance. All Water Management Council members and guests introduced themselves and their affiliation.

The first item on the agenda was the review and approval of the June 25, 2012 meeting notes. A motion was made by Rick Fletcher and seconded by Travis McKinney. The motion carried unanimously.

Next, guest speaker, Melinda Mays, with the Kentucky Division of Water (DOW), discussed the Capacity Development Assistance Program (CDAP). Melinda informed the council of which water utilities in attendance were eligible or ineligible for CDAP funding based on the population served (eligible systems are public water systems that serve 10,000 or fewer people). She also discussed the project ranking criteria which include: (1) Median Income, (2) Population, and (3) "Lacking" Capacity in the Most Recent Sanitary Survey. As Melinda explained, smaller utilities are targeted by CDAP because of the Safe Drinking Water Act (SDWA). The purpose of CDAP is to provide assistance to small utilities that are "lacking" in capacity development.

Melinda went on to point out the types of projects that are appropriate and will be considered for funding. These projects are listed in the CDAP brochure and may be identified on the utility's most recent Sanitary Survey (Asset Management Plan, Cross Connection Program, Emergency Response Plan, Human Resource Manual, Leak Detection/Water Loss Study, Safety Manual, Mapping, O&M Manual, Rate Study, and Tank Inspection). She cautioned the systems not to begin a project until it has been approved for funding because project that are completed or underway become ineligible.

The maximum award amount is \$20,000—the total amount being awarded by CDAP is \$120,000. Deadline for applications is December 7, 2012.

The next items of business were the review and endorsement of the 2012 Water and Wastewater Project Ranking Lists, presented by Joshua and Jocelyn Gross respectively.

Regarding the water projects ranking lists, Joshua informed the council that there are a total of 11 water projects in Bath County with 1 revised water project for the Bath County Water District. Rick Fletcher motioned and Travis McKinney seconded to approve the water project rankings for Bath County. The motion passed unanimously.

There are no new water projects out of 4 total projects in Menifee County. Travis McKinney moved to accept and Rick Fletcher seconded to approve the water project listing for Menifee County. The council unanimously voted to approve the motion.

Montgomery County has 4 new water projects and 7 revised ranked projects for a total of 56. Rick Fletcher moved and Travis McKinney seconded that the water project list for Montgomery County be approved. The motion passed unanimously.

There is one new project added to the water project list for Morgan County and there are a total of 5 projects on the water ranking list for the county. Rick Fletcher made a motion to accept the rankings as presented for Morgan County and Travis McKinney seconded. The motion carried unanimously.

Also, 1 new project is added to the water project listing for Rowan County and there are a total of 8 water projects within the county. There is 1 revised project in Rowan County as well. A motion was made to accept the rankings by Travis McKinney and seconded by Rick Fletcher. The council unanimously approved the motion.

Discussing the wastewater project ranking list, Jocelyn stated there are no new wastewater projects for Bath County, for a total of 8 wastewater projects. There is a revision to 1 ranked project in Bath County. A motion was made by Rick Fletcher with a second by Travis McKinney. The motion carried unanimously.

In Menifee County there are a total of 6 wastewater projects, with no new projects. A motion was made to accept the wastewater project rankings for Menifee County by Travis McKinney and seconded by Rick Fletcher. The motion was unanimously approved by the council.

Montgomery County has no new wastewater projects, but 8 revised projects bringing the total number of wastewater projects within the county to 24. A motion to accept was made by Travis McKinney and seconded by Rick Fletcher. The council voted to unanimously approve the motion.

One new project has been added to the wastewater project list for Morgan County leaving the total number of projects at 4. An additional new project was also presented but not

ranked. Gayle Haney motioned and Travis McKinney seconded to approve the wastewater project list. The motion passed unanimously.

There were 2 new wastewater projects added to the list for Rowan County, which leaves a total of 5 wastewater projects in the county. A motion was made by Rick Fletcher to accept the wastewater rankings for Rowan County and the motion was seconded by Travis McKinney. The motion carried unanimously.

The next item on the agenda was the review and approval of the Planning Unit Needs Assessment. Motion was made by Rick Fletcher, seconded by Travis McKinney. The motion passed unanimously.

One utility gave updates to current or upcoming projects. Rick Fletcher commented on the water valve project for Mt. Sterling Water and Sewer. He stated that the project is completed and the utility is planning on using the remaining funds for another water project. Rick also commented on the KY 11 realignment project. The bid was awarded to Southern Ohio Trench on August 28, 2012 and construction should begin soon.

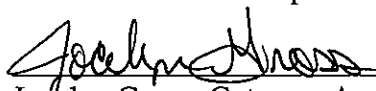
Travis McKinney discussed the upcoming Water Utility Training—The Understanding Public (WUT-UP) field day on Saturday, October 6, 2012 from 1:00 p.m. to 5:00 p.m. Travis explained the purpose of the field day is to educate customers on the cost of operating water and wastewater systems. The field day is hosted by the City of Jeffersonville Water System. Guest speakers include Edsell L. Boyd (Natural Resources Conservation Service), Jack Stickney (Kentucky Rural Water Association), and Danielle Rogers (Division of Water). Water and sewer demonstrations and exhibits will be performed throughout the day. There will also be free food and door prizes.

Regarding other business, Joshua informed the Council of the SRF call for projects from October 1, 2012 to December 15, 2012. Joshua also recognized Billy Ray Fawns for his appointment on the KRWA Board.

Joshua asked the council if they would like to change the meeting date of the November 27, 2012 meeting to coincide with the Legislative Breakfast on December 7, 2012. Travis McKinney motioned to change the Water Council Meeting date from November 27, 2012 to December 7, 2012 and Rick Fletcher seconded. The motion carried unanimously.

With no further business to discuss, a motion to adjourn was made by Travis McKinney, and was seconded by Rick Fletcher. The Council voted unanimously to adjourn at 2:35 p.m.

These minutes are respectfully submitted by:


Jocelyn Gross, Gateway Area Development District

9/25/12
Date