



## GATEWAY AREA DEVELOPMENT DISTRICT REGIONAL TRANSPORTATION COMMITTEE

August 28, 2012

### MEETING MINUTES

#### **CALL TO ORDER:**

Chairman Edward Bryant called the RTC meeting to order at 12:30 p.m. The meeting was held at the Gateway Area Development District office in Rowan County. Mayor Bryantt welcomed everyone and introductions were made. The following members were in attendance:

#### **PRESENT:**

Eddie Bryant, Mayor – City of Frenchburg  
Gary Williamson, Mayor – City of Mt. Sterling  
David Perkins, Mayor – City of Morehead  
Wallace Johnson – Montgomery County Judge Executive  
Jim Nickell – Rowan County Judge Executive  
Brent Wells – KYTC – D9  
Brett Traver – Morehead – Rowan County EDC  
Larry Tincher – KYTC  
James Trimble – Menifee County Judge Executive  
Jason Blackburn – KYTC – D9  
Burnsy Stewart – Bath County Schools – Transportation Director  
Dave Manner – US Forest Services  
Teresa Shields – GADD Staff  
Josh Farrow – GADD Staff  
Dara Furman – GADD – Transportation Planner

#### **JUNE RTC MINUTES:**

Copies of the minutes were included in an email sent two weeks prior, along with other meeting materials. Copies of the minutes were also included in the committee's packets for review and consideration of approval. After review;

*Mayor David Perkins moved, Judge/Executive Jim Nickell seconded, that the minutes be approved as received. Motion carried.*

**BUSINESS:**

Annual Work Program - Ms. Furman gave an overview of the FY 2013 Work Program. A timeline of work element deliverables was distributed to the committee, and Ms. Furman expressed how she appreciated the input and contributions made by the GADD RTC.

The RTC was also provided a copy of a tentative schedule of dates that the committee would meet over FY 2013. Ms. Furman let the RTC know that the dates and times were subject to change during the FY if need be or due to weather conditions in the future. All meeting notices and agendas will be emailed in advance to the RTC.

**TRANSPORTATION COMMITTEE BY-LAWS:**

The GADD Transportation Planner provided copies of the RTC By-Laws via email and in the meeting packets for the Committee to review and consider for approval. After review the Committee approved with no revisions for FY 2013;

*Judge/Executive Jim Nickell moved, Judge Executive Wallace Johnson seconded, that the RTC By-Laws be approved with no revisions. Motion carried.*

**TRANSPORTATION GOALS/OBJECTIVES:**

The GADD Transportation Planner provided copies of the updated Goals/Objectives via email and in the meeting packets for the Committee to review and consider for approval. After review The Committee approved with minor revisions to be made for FY 2013;

*Judge/Executive James Trimble moved, Judge/Executive Jim Nickell seconded, that the Gateway ADD Regional Goals/Objectives be approved with no revisions. Motion carried.*

**LOCAL MEETINGS:**

Ms. Furman gave a short overview of the local meetings that she and the Highway District Offices are having with the local officials and the importance of these meetings. She addressed that if they had not made it to a certain county to meet at this point, it would be set up by the end of September.

**KYTC DISTRICT OFFICE UPDATES:**

**KYTC - D-7 (Montgomery)** Mr. Randy Turner was unable to attend, but sent his updates via email for the planner to share

**KYTC-D -9 (Bath/Rowan)** Mr. Brent Wells gave updates for District 9

**KYTC - D-10 (Menifee/Morgan)** Mr. Jason Blackburn gave updates for District 10

**ADJOURNMENT:**

The next GADD Regional transportation meeting will be held on Tuesday, October 23, 2012 @ 12:30 p.m. with guest speaker Charlie Spalding, KYTC Central Office.

*Judge/Executive Jim Nickell moved, Mayor Perkins seconded, that the meeting be adjourned at 1:10 p.m. Motion carried.*

Respectfully Submitted by: Dara Furman, Transportation Planner

| KEY-----         |              |       |        |                    |  |                                    |                          |            |              |                 |                   |  |                           |            | Last Meeting | First Meeting | Absent = A | Present = P | By Proxy = PR |  |  |  |  |  |  |  |  |  |  |
|------------------|--------------|-------|--------|--------------------|--|------------------------------------|--------------------------|------------|--------------|-----------------|-------------------|--|---------------------------|------------|--------------|---------------|------------|-------------|---------------|--|--|--|--|--|--|--|--|--|--|
| Last Name        | First Name   | Race  | Gender | Committee Position | Organization   | Title/Position                     | Committee Representation |            |              |                 |                   | Phone Number                           | Membership Representation |            |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
|                  |              |       |        |                    |  |                                    | Disabilities             | Low Income | Low Literacy | Limited English | Minority Interest |  | 8/28/2012                 | 10/23/2012 | 1/22/2013    | 4/23/2013     |            |             |               |  |  |  |  |  |  |  |  |  |  |
| Blackburn        | Jason        | White | Male   | Advisory           | KYTC- D-10   | Planning                           | N                        | N          | N            | N               | N                 | Highway District Office                | 606.666.8841              | P          |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
| Blair            | Bret         | White | Male   | Advisory           | KYTC -D -07  | Planning                           | N                        | N          | N            | N               | N                 | Highway District Office                | 859.246.2355              |            |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
| Bolt             | David        | White | Male   | Member             | City of Lake View Heights                              | Mayor                              | N                        | N          | N            | N               | N                 | City Government                        | 606.784.5271              |            |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
| <b>Bryant *</b>  | <b>Eddie</b> | White | Male   | <b>Chairman</b>    | <b>City of Frenchburg</b>                              | <b>Mayor - Chairman</b>            | N                        | N          | N            | N               | N                 | City Government                        | 606.768.3457              | P          |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
| Conley           | Tim          | White | Male   | Member             | Morgan County Fiscal Court                             | Judge/Executive                    | N                        | N          | N            | N               | N                 | County Government                      | 606.743. 3898             |            |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
| Conley           | Jimmy        | White | Male   | Advisory           | Morgan County Emergency Ambulance Serices              | Director                           | N                        | N          | N            | N               | N                 | Emergency Medical Services             | 606.743.7490              |            |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
| Eldridge         | Darrin       | White | Male   | Advisory           | KYTC - D-09  | TEBM Project Dev                   | N                        | N          | N            | N               | N                 | Highway District Office                | 606.845.2551              |            |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
| Frizzell         | Brad         | White | Male   | Member             | City of Salt Lick                                      | Mayor                              | N                        | N          | N            | N               | N                 | City Government                        | 606.683.5041              |            |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
| Gray             | Mike         | White | Male   | Advisory           | The Morehead/Rowan Co Clyde A. Thomas Regional Airport | Chairman                           | N                        | N          | N            | N               | N                 | Airport                                |                           |            |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
| Griggs           | Vickie       | White | Female | Advisory           | KYTC- D-09   | Traffic Dept                       | N                        | N          | N            | N               | N                 | Highway District Office                | 606.845.2551              |            |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
| Hill             | Danny        | White | Male   | Advisory           | The Mt. Sterling-Montgomery County Airport             | Owner                              | N                        | N          | N            | N               | N                 | Airport                                | 859.498.1000              |            |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
| Traver           | Brett        | White | Male   | Advisory           | Morehead/Rowan County Economic Dev Director            | Director                           | N                        | N          | N            | N               | N                 | Economic Development                   | 606.784.5874              | P          |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
| Hunt             | Gary         | White | Male   | Member             | City of Owingsville                                    | Mayor                              | N                        | N          | N            | N               | N                 | City Government                        | 606.674.6361              |            |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
| Jamison          | Lowell       | White | Male   | Member             | Bath County Fiscal Court                               | Judge/Executive                    | N                        | N          | N            | N               | N                 | County Government                      | 606.674.6346              |            |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
| Johnson          | Wally        | White | Male   | Member             | Montgomery County Fiscal Court                         | Judge/Executive                    | N                        | N          | N            | N               | N                 | County Government                      | 859.498.8707              | P          |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
| Manner           | Dave         | White | Male   | Advisory           | US Forest Service                                      | Mayor                              | N                        | N          | N            | N               | N                 | US Forest Service - Federal Government | 606.784.6428              | P          |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
| Mays             | Jerry        | White | Male   | Advisory           | West Liberty(Morgan County) Airpor                     | Chairman                           | N                        | N          | N            | N               | N                 | Airport                                | 606.743.4703              |            |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
| Nickell          | Jim          | White | Male   | Member             | Rowan County Fiscal Court                              | Judge/Executive                    | N                        | N          | N            | N               | N                 | County Government                      | 606.784.5151              | P          |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
| Perkins          | David        | White | Male   | Member             | City of Morehead                                       | Mayor                              | N                        | N          | N            | N               | N                 | City Government                        | 606.784.8505              | P          |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
| Prater           | Jeff         | White | Male   | Advisory           | Mt. Sterling Planning/Zoning                           | Planning/Bldg Inspector            | N                        | N          | N            | N               | N                 | City Planning/Zoning                   | 859.498.8725              |            |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
| Rupe             | Jim          | White | Male   | Member             | City of West Liberty                                   | Mayor                              | N                        | N          | N            | N               | N                 | City Government                        | 606.743.3330              |            |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
| Shortridge       | Fred         | White | Male   | Advisory           | Sheriff Department                                     | Sheriff                            | N                        | N          | N            | N               | N                 | Law Enforcement                        | 859.498.8704              |            |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
| Stewart          | Burnsy       | White | Male   | Advisory           | Bath County School System                              | Transportation                     | N                        | N          | N            | N               | N                 | Education/Transportation Dept          | 606.674.6314              | P          |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
| <b>Trimble**</b> | <b>J.D.</b>  | White | Male   | Member             | <b>Menifee County Fiscal Court</b>                     | <b>Judge/Executive- Vice Chair</b> | N                        | N          | N            | N               | N                 | County Government                      | 606.768.3482              | P          |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
| Turner           | Randy        | White | Male   | Advisory           | KYTC - D-07  | Planning Engineer                  | N                        | N          | N            | N               | N                 | Highway District Office                | 859.246.2355              |            |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
| Turner           | Carol        | White | Female | Advisory           | Rowan County School System                             | Family Res. Dir                    | N                        | Y          | Y            | N               | N                 | Education                              | 606.784.8956              |            |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
| Walker Jr        | Arthur E     | White | Male   | Advisory           | The Walker Company                                     | President                          | N                        | N          | N            | N               | N                 | Trucking Industry                      | 859.498.0092              |            |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
| Wells            | Brent        | White | Male   | Advisory           | KYTC - D-09  | Planning Eng. Tech                 | N                        | N          | N            | N               | N                 | Highway District Office                | 606.845.2551              | P          |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |
| Williamson       | Gary         | White | Male   | Chairman           | City of Mt. Sterling                                   | Mayor                              | N                        | N          | N            | N               | N                 | City Government                        | 859.498.8725              | P          |              |               |            |             |               |  |  |  |  |  |  |  |  |  |  |

Gateway ADD Regional Transportation Committee

August 28, 2012

SIGN - IN SHEET

| <u>NAME</u>         | <u>ORGANIZATION/ADDRESS</u> | <u>PHONE</u>   | <u>E-MAIL ADDRESS</u>            |
|---------------------|-----------------------------|----------------|----------------------------------|
| 1. LARRY TINCHER    | Ky TC R&M.A.                | (502) 382-7969 | LARRY.TINCHE@Ky.gov              |
| 2. BUNSY STEWART    | Bath Co Schools             | 606-336-1983   | burusy.stewart@bath.kyschools.us |
| 3. Brent Wills      | KYTC DA                     | 606-845-2551   | brent.wills@Ky.gov               |
| 4. JERES SHIELDS    | Gateway ADD                 | 606-780-0090   | tjbshields@hotmail.com           |
| 5. Joshua Farrow    | Gateway ADD                 | 606-780-0090   | joshua.farrow@ky.gov             |
| 6. Dave Manner      | US Forest Service           | 606-784-6428   | davomanner@fs.fed.us             |
| 7. James D. Trimble | Menifee Co. F.C.            | 606-768-3482   | jdtrimble@Mrtc.com               |
| 8. Brett Traver     | Morehead-Rowan County FDC   | 606-356-5717   | Brett.Traver@roadrunner.com      |
| 9. Dave Perkins     | City of Morehead            | 606-784-2505   | dperkin@CityofMorehead.net       |
| 40. Gary Williamson | City of Mt Sterling         | 859-498-8725   | Gary.Williamson@Ky.gov           |
| 41. Wally Johnson   | Montgomery Co. F.C.         | 859-498-8707   | Wally.johnson@ky.gov             |

NAME

ORGANIZATION/ADDRESS

PHONE

E-MAIL ADDRESS

- 12. Jim Nickell Rowan Co. 606-784-5111
- 13. Eddie Bryant Mayor, Frenchburg
- 14. Jason Blackburn KYTC D-10
- 15. Dara Furman GADD Planner
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**GATEWAY AREA DEVELOPMENT DISTRICT  
REGIONAL TRANSPORTATION COMMITTEE  
August 28, 2012 – 12:30 p.m.**

**AGENDA**

- ▶ Call to Order/Welcome: Mayor Bryant, Chairman
- ▶ Approval of June RTC Minutes: Chairman Bryant
- ▶ Business: Dara Furman, Transportation Planner
  - FY 2013 2012-2013 Schedule
  - FY 2013 Review/Motion to Approve Committee By-Laws
  - FY 2013 Review/Motion to Approve Goals/Objectives
  - Local Meetings
- ▶ KYTC District Offices Updates:
  - KYTC District 7 -- Randy Turner/Bret Blair (Montgomery)
  - KYTC District 9 -- Brent Wells (Bath, Rowan)
  - KYTC District 10 -- Jason Blackburn (Menifee, Morgan)
- ▶ Other Business
- ▶ Next Meeting
  - Next Meeting set for October 23, 2012 @ 12:30pm following the Gateway ADD Board Meeting
- ▶ Adjournment

*"When planning for a year, plant corn. When planning for a decade, plant trees. When planning for life, train and educate people." Chinese Proverb*

**GATEWAY AREA DEVELOPMENT DISTRICT  
REGIONAL TRANSPORTATION COMMITTEE**

**June 26, 2012**

**MINUTES**

**CALL TO ORDER:**

The Gateway ADD RTC Meeting was held in conjunction with the Gateway ADD Annual Board Meeting. Chairman Edward Bryant called the RTC meeting to order at 10:30 a.m. The meeting was held at the Gateway Area Development District office in Rowan County. Mayor Bryant welcomed everyone and introductions were made. The following members were in attendance:

**PRESENT:**

Eddie Bryant, Mayor – City of Frenchburg  
Gary Williamson, Mayor – City of Mt. Sterling  
David Perkins, Mayor – City of Morehead  
Wallace Johnson – Montgomery County Judge Executive  
Jim Nickell – Rowan County Judge Executive  
Gary Hunt, Mayor – City of Owingsville  
Brent Wells – KYTC – D9  
Larry Tincher – KYTC  
James Trimble – Menifee County Judge Executive  
Tim Conley – Morgan County Judge Executive  
Randy Turner – KYTC – D7  
Ricky Sizemore – KYTC – D7  
Vikki Griggs – KYTC – D9  
Bart Bryant – KYTC – DP  
Art Walker – The Walker Company  
Jason Blackburn – KYTC – D10  
Jackie Watson – Citizen Member  
Phyllis Lawson – Citizen Member  
Linda Bradley – Citizen Member  
Alban Wheeler – Citizen Member  
Bruce Duncan – Bluegrass ADD  
Teresa Shields – GADD Staff  
Dara Furman – GADD – Transportation Planner



**March RTC MINUTES:**

Copies of the RTC March minutes were included in the committee's packets for review and consideration of approval. After review;

*Judge/Executive Jim Nickell moved, Mayor David Perkins seconded, that the minutes be approved as received. Motion carried.*

**Business: Dara Furman, Transportation Planner**

Mrs. Furman discussed the meeting materials with the committee. Included in the material was a copy of the FY 12 – FY 18 recommended Highway Plan/project listing for each of the five Gateway counties.

**Regional Concept Plan/Public Involvement Plan:**

Updates and revisions to the GADD Regional Transportation Concept Plan and Public Involvement Plan have been ongoing throughout fiscal year 2012, as part of the annual work program. A copy of the Gateway ADD Regional Concept Plan and Public Involvement Plan were also provided for review at the meeting. Mrs. Furman advised that they can also access both plans via the Gateway ADD Website. [www.gwadd.org](http://www.gwadd.org)

**Approval of Active Project**

Project 10 088 B0460 69.20 was reviewed by the committee. Currently marked as inactive this project was proposed to the committee to go back to active. After review;

*Judge/Executive Tim Conley moved, Mayor David Perkins seconded, that the project be approved as received. Motion carried.*

**Nomination for Officers:**

As stated in the By-Laws, every two years, officers will be nominated and seated at the first RTC Committee meeting in the new fiscal year that begins on July 1, 2012 – June 30, 2013. After discussion;

*Judge/Executive Tim Conley moved, Judge/Executive Jim Nickell seconded, that nominations cease and Mayor Bryant remains the Chairman for the GADD Regional Transportation Committee. Motion carried.*

*Mayor Gary Williamson moved, Mayor Gary Hunt seconded, that nominations cease and Judge/Executive J.D. Trimble remains the 1<sup>st</sup> Vice Chairman for the GADD Regional Transportation Committee. Motion carried.*

**KYTC DISTRICT OFFICE UPDATES:**

**KYTC - D-7 (Montgomery)** Mr. Randy Turner gave updates for District 7

**KYTC-D -9 (Bath/Rowan)** Mr. Brent Wells gave updates for District 9

**KYTC – D-10 (Menifee/Morgan)** Mr. Jason Blackburn gave updates for District 10

**ADJOURNMENT:**

The next GADD Regional Transportation meeting will be held on Tuesday, August 28, 2012 @ 12:30 p.m.

*Judge/Executive Jim Nickell moved, Judge/Executive Tim Conley seconded, that the meeting be adjourned at 11:10 a.m. Motion carried.*

Respectfully Submitted by: Dara Furman, Transportation Planner



**REGIONAL TRANSPORTATION PLANNING**  
**FY 2013 Plan for Transportation Committee**  
**Activities/Programs**

The Gateway ADD Transportation Committee will meet the fourth Tuesday of the month as scheduled below at 12:30 p.m. Sub-Committee meetings may be scheduled if the need arises.

**August 28, 2012 – GADD Regional Transportation (RTC) Meeting:**

- Overview of FY '2011 Transportation Contract - Annual Work Program
- 2012-2013 Schedule
- Review and Approval of the Committee By-Laws
- Review and Approval of the Committee Regional Goals and Objectives
- District Highway Project Updates

**October 23, 2012 – GADD Regional Transportation (RTC) Meeting:**

- Review of RTC Membership List
- Review Inventory of Local Planning Units
- Guest Speaker – Charlie Spalding, KYTC Central Office (Project Development)
- District Highway Project Updates

**November 27, 2012 – GADD Annual Legislative Breakfast:**

- *Gateway RTC Committee will be invited to attend the GADD's Holiday Board Meeting*

*Holiday Board Meet.*

**December 7, 2012 – GADD Annual Legislative Breakfast:**

- *Gateway RTC Committee will be invited and encouraged to attend the GADD Annual Legislative Breakfast*

**January 22, 2013 – GADD Regional Transportation (RTC) Meeting:**

- Begin Prioritization Process
- Possible guest speaker
- District Highway Project Updates

**April 23, 2013 - GADD Regional Transportation (RTC) Meeting:**

- Prioritization
- *Website Information – Transportation Link*
- Highway District Project Updates

Prepared By: Dara Furman, Gateway ADD Transportation Planner

# GATEWAY AREA DEVELOPMENT DISTRICT



## REGIONAL TRANSPORTATION PLANNING COMMITTEE

**BY-LAWS FY 2013**



**APPROVED:**

# **GATEWAY ADD REGIONAL TRANSPORTATION PLANNING COMMITTEE**

## **FY 2013 BY-LAWS**

### **ARTICLE I**

#### **NAME AND PUPOSE**

The name of this organization shall be known as the Gateway Area Development District Regional Transportation Planning Committee. The Regional Transportation Committee is a sub-committee of the Gateway Area Development District (GADD) Board of Directors that serves five counties within the Area Development District of the GADD Region. The five (5) counties represented are Bath County, Menifee County, Montgomery County, Morgan County, and Rowan County. The Regional Transportation Committee will work together to establish a safe, reliable, and efficient transportation system to meet the needs of the five (5) counties in the GADD Region.

### **ARTICLE II**

#### **MEMBERSHIP**

1. The Regional Transportation Committee voting membership is comprised of five County Judge Executives *or* their appointed representatives from Bath County, Menifee County, Montgomery County, Morgan, and Rowan County; and all City Mayors.
2. The membership also includes advisory members. Advisory members actively participate in all committee discussions. Advisory members do not have a vote in matters requiring committee action. Advisory members may not hold office. The advisory membership may be comprised of representatives from the following categories:
  - Elected Officials
  - KYTC Highway District Offices 7, 9, & 10
  - Law Enforcement
  - Highway/public works agencies,
  - Fire departments/emergency medical services
  - School transportation officials
  - Human service delivery agencies

- Freight interest
  - Underserved populations/minority populations
  - Planning and zoning commissions
  - Bicycle and pedestrian coordinators
  - Economic development organizations
  - Industrial authorities
  - Public citizens
3. Members, either voting or advisory, may be added to, or removed from the Regional Transportation Committee by discretions of the Committee. Three consecutive absences on the part of any member to regularly scheduled Committee Meetings shall be interpreted as a possible lack of interest. The Chairman shall inquire as to whether the respective member intends to remain active on the committee.
  4. Attachment A presents the current membership of the Regional Transportation Committee.

### ARTICLE III

#### OFFICERS

1. The officers of the Regional Transportation Committee shall be a Chairperson and a Vice Chairperson. These officers shall perform the duties prescribed by these Bylaws, and those outlined in the current condition of *Robert's Rule of Order*.
2. The Chairman and Vice Chairman shall be appointed and approved by the Chairman of the Gateway ADD Board of Directors. An officer's term will extend from July 1 through June 30. All terms of office shall be for two (2) years. The Chairperson shall preside at all meetings of the Regional Transportation Committee; Vice Chairperson shall act in the absence of the Chairperson.

### ARTICLE IV

#### MEETINGS

1. The GADD Regional Transportation Council will meet bi-monthly. Additional meetings may be held according to needs.
2. Notice of all regular meetings shall be transmitted to each member of record at least seven (7) days prior to the meeting. The upcoming Regional Transportation Committee meeting notices, agendas, etc., will be circulated electronically (e-mail), posted on the GADD webpage, and follow up e-mail or phone calls just prior to date of meeting.

3. Special meetings can be called by the Chairperson or by request of GADD staff. The purpose of the meeting shall be stated in the call. The established mailing list for the RTC shall be used to notify members of the special meeting. Except in cases of emergency, at least three (3) working days notice shall be given. Attendance at a meeting shall constitute waiver of notice.
4. The presence of five (5) voting members of the Regional transportation Council shall constitute a quorum. A simple majority vote of voting members present (provided a quorum is present) shall be required for the passage of any action unless stated otherwise within these By-Laws.
5. A representative from GADD staff shall be responsible for an accurate record of minutes for each RTC meeting and permanently filed in the GADD office.
6. An alternate for a committee member must present to the Chairperson, or have on file with the GADD Regional Transportation Planner, either verbal or written notice of their authority to represent the jurisdiction or agency in question prior to the start of the meeting. The notice must be from the specific member listed in Attachment A.

## **ARTICLE V**

### **SUB-COMMITTEES**

1. The RTC shall, from time to time, create such sub-committees as are necessary to carry on the work of the committee. All sub-committee members shall be appointed by the Chairperson.
2. The Chairperson shall be an advisory member of all sub-committees.
3. The RTC shall dissolve the sub-committee when work is completed.

## **ARTICLE VI**

### **PARLIAMENTARY AUTHORITY**

1. The Rules of parliamentary procedure as laid down in *Robert's Rule of Order* shall govern all meetings of the committee.

## **ARTICLE VII**

### **AMENDMENT OF BY-LAWS**

1. The Gateway ADD Regional Transportation Committee By-Laws can be amended at any regular meeting of the RTC provided a quorum is present. The amendment must have been submitted in writing to all RTC members with the notification of the meeting. Amendments will become effective upon review and approval by the GADD Board of Directors.

## **ATTACHMENT A GATEWAY ADD REGIONAL TRANSPORTATION COMMITTEE**

### **VOTING MEMBERS**

1. Bath County, Judge/Executive or, designee
2. Menifee County, Judge/Executive or, designee
3. Montgomery County, Judge/Executive or, designee
4. Morgan County, Judge/Executive or, designee
5. Rowan County, Judge/Executive or, designee
6. Mayors of each City or, their appointed designees

### **ADVISORY MEMBERS**

1. Kentucky Transportation Cabinet District 7, 9, and 10 Offices
2. Federal Highway Administration
3. Law enforcement representatives
4. Highway/public work representatives
5. Emergency medical service representatives
6. Fire department representatives
7. School transportation officials
8. Human service delivery representatives
9. Freight representative
10. Low income and minority representatives
11. Planning and zoning commissions
12. Bike/pedestrian coordinators
13. Industrial authorities
14. Public citizens
15. Chamber of commerce



# GATEWAY AREA DEVELOPMENT DISTRICT



## REGIONAL TRANSPORTATION PLANNING COMMITTEE

### GOALS/OBJECTIVES FY 13



Approved:

**GATEWAY AREA DEVELOPMENT DISTRICT**  
**REGIONAL TRANSPORTATION PLANNING COMMITTEE**

**GOALS AND OBJECTIVES FY 2013**

**Vision Statement**

Working together to lead the Gateway Region in providing safe and adequate transportation infrastructure and transportation services for the 21<sup>st</sup> century that delivers new community and economic development opportunities for all citizens in the Gateway Region.

**Mission Statement**

To provide planning services that encourage a safe, secure, and reliable highway system that ensures the efficient mobility of people and goods, enhancing both the quality of life and economic vitality of the Commonwealth, thereby encompassing the vision of the Gateway Region.

**Goals and Objectives:**

The following is a list of goals and objectives that have been developed by the GADD Regional Transportation Committee.

**Goal: Focus planning efforts on major highways that have high traffic volume and flow as well as roadway segments that have high accident rates**

**Objectives:**

1. Maintain and support the development of state primary routes particularly I-64, US 460, KY 11, KY 32, KY 36, KY 519 and US 60.
2. Target high accident areas for reconstruction/improvement projects by using the Adequacy Ratings
3. Work with highway safety teams to put more of a focus on transportation safety issues. (Designated US 60 Corridor and other major safety concerns throughout the region)
4. Enhance existing routes that contain high traffic flow

**Goal: Support projects that address local and regional needs**

**Objectives:**

1. Promote and emphasize the importance of development and annual ranking of UPL projects during the bi-annual prioritization process for the Six-Year Plan
2. Support the on-going improvement of walkways and bikeways near tourist areas and schools
3. Promote and develop projects that improve economic and tourism development in the Gateway Region
4. Inform local officials of major transportation improvement programs that could be used to address local and regional needs

**Goal: Creating opportunities for public involvement in current and future transportation planning issues and projects**

**Objectives:**

1. Develop an on-going process to increase public awareness in ranking projects and including new projects to the UPL
2. Maintain and provide information (Regional Transportation Concept Plan, etc.) for the use of the public and local officials
3. Coordinate with local companies and organizations about their transportation concerns

**Goal: Collaborate with the Transportation Cabinet and District Highway Offices to improve the roadways in the Gateway Region**

**Objectives:**

1. Participate in training and information sharing opportunities with Cabinet and District Highway Staff
2. Assess the needs within the Gateway Region to be addressed by the cabinet
3. Provide information on projects to both the Cabinet and District Offices