

Project Development

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Identify
A
Need

- Population Growth
- Economic Growth
- Asset Management
- System Failure
- New Regulations
- Emergency

Project Development

2

Prioritize

- Other System Needs
- Project Phases
- Funding Eligibility

Project Development

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Select Funding Options

- Local Funding & Financing
- State Funding
- Federal Funding

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**Project
Profile**

For State & Federal Funding

- Contact WMC Coordinator
- Create New Profile
- Update Existing Profile

Project Development

Project Profile Requirements

- Project Title & Description
- Need for Project
- Contact Information
- Budget & Funding Sources
- Schedule
- Mapping

**Project
Profile
Pre-App**

Project Development

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Water
Management
Council

For State & Federal Funding

- WMC Approval
- WMC Amendments

Project Development

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Applying for
Funding

Procurement

Clearinghouse

Funding
Applications

Project Development

6

Applying for
Funding

When the project is ready to apply for funding, contact the potential funding agencies as soon as possible.

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Procurement Regulations

- **Local Procurement**
- **KY Model Procurement**
KRS Chapter 45A
- **Federal Procurement**
2 CFR, Chapter II, Part 200, Subpart D
Funding Agency Requirements

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Procurement
Process

For State & Federal Funding

- Selection Criteria
- Selection Committee
- Advertizing & Submittal
- Review & Interviews
- Ranking & Selection
- Negotiations

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Procurement

Administrator Advice

Schedule and plan for the procurement to take 2-3 months to complete.

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Procurement

Administrator Advice

Procure the engineer **BEFORE** the application process starts; however, **DO NOT** procure an engineer for every project profile.

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Procurement

Administrator Advice

Follow the procurement requirements of the strictest potential funding source.

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Clearinghouse

For State & Federal Funding

- Review the WRIS Portal
- Submit to Clearinghouse
- Respond to Info Requests
- Review the Responses

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Funding Applications

For State & Federal Funding

- Learn the Agency Priorities
- Prepare Application
- Gather Attachments
- Does it Match the WRIS?
- Submit Application
- Follow-up

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Funding
Award

For State & Federal Funding

- Funding Selection Process
- Notification
- Commitment Letters
- Funding Meetings
- Assistance Agreement

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**Project &
Funding
Administration**

Pre-Bid

Contract Bid

**Construction
Admin**

Project Development

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Pre-Bid

- Environmental Review
- Plans & Spec Review
- Davis Bacon Wage Rates*
- Funding Special Conditions
- Bid Package & Advertising

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Contract Bidding

- Bid Opening
- Engineer Bid Review
- Funding Bid Requirements
- Contract Award
- Budget Update

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**Construction
Admin**

- Pre-Construction Meeting
- Mobilization/Construction
- Progress Meetings
- Payment Requests
- Payroll Monitoring
- Funding Reporting

Project Development

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Project Closeout

- Adjusting Change Order
- Final Payment Request
- Closeout Documents
- WRIS Portal Update
- Funding Benefits Reporting