



Board of Directors' Meeting

July 27, 2021 | 10:30 AM

Meeting Location:
Bath County Extension Office
2914 East Highway 60
Owingsville, Kentucky 40360

Virtual Meeting Link: <https://zoom.us/j/94392521399?pwd=dVhxczBQRlFRUzcyYzhRMUxVenY1QT09>
Phone Number: 301.715.8592 | Meeting ID: 943 9252 1399 | Passcode: 237538

Meeting Minutes

1. Invocation – Judge Rick Stiltner
Judge Rick Stiltner gave the invocation for the meeting.
2. Pledge of Allegiance to the Flag – Judge Bobby C. Rogers, Immediate Past Chairman
Board members and all guests in attendance joined Immediate Past Chairman Bobby Rogers in the pledge to the flag.
3. Call to Order – Judge Bobby C. Rogers, Immediate Past Chairman
The meeting was called to order by Immediate Past Chairman Rogers.
4. Swearing in of New Officers and all Citizen Members
Representative Matthew Koch administered the oath of office to the Fiscal Year 2022 Board of Director Officers and Citizen Members.
5. Introduction of New Citizen Members – Mayor Mark Walter, Chairman
Chairman Mark Walter introduced the two new citizen members to the Board of Directors, Mr. Tim Fawns, Bath County Citizen Member, and Mr. Kyle Risner, Morgan County Citizen Member. Chairman Walter gave each member the opportunity to speak.

6. Welcome and Introduction of Staff and Guests – Mayor Mark Walter, Chairman
Chairman Walter welcomed all in attendance and went over various housekeeping items. Everyone in attendance introduced themselves and their affiliation.

7. Roll Call – Mayor Edward Bryant, Secretary

Mayor Edward Bryant, Secretary, called the roll and a quorum was declared. The following Board members were in attendance:

Bath County

Judge Bobby Rogers

Mayor Gary Hunt

Tim Fawns, Citizen Member

Menifee County

Judge Rick Stiltner

Mayor Edward Bryant

Phyllis Lawson, Citizen Member

Montgomery County

Judge Wally Johnson

Mayor Al Botts

Morgan County

Mayor Mark Walter

Kyle Risner, Citizen Member

Rowan County

Judge Harry Clark

Mayor Laura White-Brown

Bill Redwine, Citizen Member

Regional Citizen Member

Quentin Murphy, Citizen Member

Ex-Officio Members

Representative Matthew Koch

Gateway ADD Staff

Joshua Farrow

Diann Donaldson

Olivia Glover

Becky Combs

Jocelyn Gross

Jason Boggs

8. Board Minutes Review, Discussion, and Possible Action

The June 29, 2021, Board of Directors' Meeting Minutes were presented for consideration. Mayor Gary Hunt moved, and Judge Harry Clark seconded that the minutes be approved as presented. Motion carried.

9. Financials

- June 2021 Finance Report – The June 2021 Finance Report was presented to the Board. Ms. Phyllis Lawson moved for approval, with a second by Judge Rogers. Motion carried.
- June 2021 Fundraising Account Report – The June 2021 Fundraising Account Report was presented to the Board. Mr. Joshua Farrow briefly reviewed the document. Judge Wally Johnson motioned to accept the fundraising account report. Mayor Bryant seconded. Motion carried.

10. EDA Revolving Loan Fund Annual Certification Resolution

Chairman Walter outlined the annual Economic Development Administration (EDA) Revolving Loan Fund (RLF) resolution, which states that the ADD is operating the program in accordance with EDA guidelines and the approved RLF plan. Mayor Walter entertained a motion to approve the resolution. Judge Clark motioned, with a second by Mayor Hunt. Motion carried.

11. Peggy Satterly Spirit of Kentucky Award

Chairman Walter explained the Peggy Satterly Spirit of Kentucky Award process. He stated that the Board of Directors at each of the 15 Area Development Districts (ADDs) may nominate a project for consideration to receive the award. Projects that ADDs select should represent an innovative multi-jurisdictional effort that resulted in a successful and cost-effective utilization of public resources. The award will be given at the Department for Local Government's Local Issues Conference in August. Chairman Walter indicated that it is the Executive Committee's recommendation to nominate Operation Gateway Kentucky, given its regional nature and the successful number of individuals seen. All of the members were in agreement. A motion to nominate Operation Gateway Kentucky for the Spirit of Kentucky Award was made by Judge Rogers. Mr. Bill Redwine seconded the motion. Motion carried.

12. Executive Director Report

- Area Development Fund (ADF) Report – A document was provided to the Board. Mr. Farrow stated that nothing has changed since the last Board Meeting in June. Morgan County has approximately \$5,500 remaining to obligate, and the City of Morehead has approximately \$550 obligated to a downtown beautification project. No action was taken.
- Revolving Loan Fund (RLF) Report – A document was provided to the Board. Mr. Farrow briefly detailed the report and encouraged members to check the status column to see which loans are current or behind. Mr. Farrow added that the ADD has approximately \$553,000 in funds available to lend.
- FY 2022 GADD Board of Directors' Meeting Schedule – A document was provided to the Board. The meeting schedule provides members with the dates, times, and addresses for all upcoming meetings in Fiscal Year 2022.
- Board of Directors and Local Government Meeting Schedule Document – A document was provided to the Board. The document includes Local Governments' meeting schedules and contact information for Judges, Mayors, and Citizen Members.
- GADD Employee Contact Information Document – A document was provided to the Board. The ADD Employee Contact sheet includes names, phone numbers/extensions, and email addresses.
- Personnel Update – Mr. Farrow provided various personnel updates to the Board. The ADD is still advertising for the Regional Van Driver position through Kentucky Staffing Solutions. There is an interview scheduled for Friday, July 30, 2021. The organization is currently advertising for the Regional Kitchen Cook position. Since the June Board Meeting, resumes have been accepted for the Project Administrator Position in the

Planning Department. It is the intent to begin interviews in the coming days. The Executive Director, Aging Director, and Finance Office has met in recent days and are planning to add a full-time regular Aging and Disability Resource Center (ADRC) position to the Aging Department. For the past several months, this has been a full-time temporary position. We will be working to draft an official job description and advertise over the next week. Funding to pay for the position will be spread across several Aging programs – which is what the Department for Aging and Independent (DAIL) wishes to occur. All other ADDs have an ADRC position. Lastly, the ADD has extended an offer to Ms. Sherry Caudill to fill the Rowan County Senior Center Director position. She will begin on Wednesday, July 21, 2021.

- Aging Council Executive Report – A document was provided to the Board.
- In-Home Services Policy and Procedure – A document was provided to the Board. Earlier today, during the Executive Committee meeting, the document was approved. In-home visits are set to resume in August.
- Innovative Readiness Training (IRT) – Operation Gateway – Mr. Farrow briefly reviewed the IRT mission. He stated that over an eight-day period from July 12th – 19th, 2021, 2,579 patients were seen, \$1,025,578 worth of care was given, and 12,606 procedures were performed. Mr. Farrow thanked everyone for assisting with the project and helping make it a success. He acknowledged all of the assistance received from the local cities and counties, volunteers, and that all ADD staff members helped in some capacity – working the event and helping out in the days leading up to the mission.
- Other – Mr. Farrow informed the Board that Ms. Jocelyn Gross was accepted into the Leadership Kentucky BRIGHT Kentucky program. She is one of 40 individuals from across Appalachia, Kentucky that were accepted into the program.

13. Department Impact Reports

- Aging – A document was provided to the Board. Ms. Becky Combs outlined the document and gave updates regarding Gateway ADD’s Aging Department.
- Senior Centers – A document was provided to the Board. Chairman Walter stated that Ms. Emily Jordan was not in attendance today due to covering Senior Center operations.
- Planning – A document was provided to the Board. Ms. Jocelyn Gross outlined the document and gave updates regarding Gateway ADD’s Planning Department.

14. Guest Speaker – Regional Water and Wastewater Infrastructure Updates

Chairman Walter introduced the guest speaker, Ms. Holly McGrath Rosas. Ms. Rosas is the General Manager for Morehead Utility Plant Board (MUPB), where she manages a staff of approximately 50 employees and oversees all operations of the utility. Ms. Rosas graduated from Bethel University with a degree in Biology and from Texas Tech University, where she obtained the status of Certified Public Manager. She has 21 years of specialized municipal water, wastewater, and storm water experience and has expertise in regulatory and environmental compliance that she acquired while working for the Florida Department of Environmental Protection (DEP). Ms. Rosas discussed several priorities for MUPB since she was hired as General Manager. She also provided a breakdown of water, sewer, and storm water capital projects that the utility is, and has undertaken, during her

tenure. This includes the construction of a new 12 million gallons per day regional water treatment plant.

15. Updates and Announcements

Updates and announcements were made by federal congressional field representatives and state legislators in attendance. Additionally, other state and local updates were made by guests.

16. Upcoming Regular Session Board of Directors' Meeting

Chairman Walter announced that the next Board of Directors' Meeting would take place on September 28, 2021, at 10:30 AM, at the MCTC Rowan Campus, next to the ADD office.


17. Adjournment

With no further business to discuss, Chairman Walter asked for a motion to adjourn. Ms. Lawson motioned, and Judge Johnson seconded. Motion carried.

APPROVED:



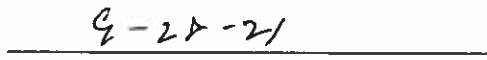
Mayor Mark Walter, Chairman



Mayor Edward Bryant, Secretary



Date



Date