



## Board of Directors' Meeting

March 29, 2022 | 10:30 AM

### Meeting Location:

Maysville Community and Technical College – Rowan Campus  
400 Rocky Adkins Tech Drive  
Room 111A – Assembly Hall  
Morehead, KY 40351

Virtual Meeting: <https://us06web.zoom.us/j/83618933154?pwd=MW5Rdy9Pd2QveXpuMVVRbkNld29ZUT09>

Phone Number: 301.715.8592 | Meeting ID: 836 1893 3154 | Passcode: 368001

### Meeting Minutes

1. Invocation – Judge Rick Stiltner  
Judge Rick Stiltner gave the invocation to the meeting.
2. Pledge of Allegiance to the Flag – Mayor Mark Walter, Chairman  
Board members and all guests in attendance joined Chairman Mark Walter in the pledge to the flag.
3. Call to Order – Mayor Mark Walter, Chairman  
The meeting was called to order by Chairman Walter.
4. Welcome and Introduction of Staff and Guests – Mayor Mark Walter, Chairman  
Chairman Walter welcomed all in attendance and went over various housekeeping items. Everyone in attendance introduced themselves and their affiliation.
5. Roll Call – Mayor Edward Bryant, Secretary  
Mayor Edward Bryant, Secretary, called the roll and a quorum was declared. The following Board members were in attendance:

**Bath County**  
Judge Bobby Rogers  
Mayor Gary Hunt  
Tim Fawns, Citizen Member

**Menifee County**  
Judge Rick Stiltner  
Mayor Edward Bryant

**Montgomery County**  
Judge Wally Johnson  
Mayor Al Botts  
Taunya Jones, Citizen Member

**Morgan County**  
Mayor Mark Walter  
Kyle Risner, Citizen Member

**Rowan County**  
Judge Harry Clark

**Regional Citizen Member**  
Quentin Murphy, Citizen Member

Bill Redwine, Citizen Member

**Ex-Officio Members**  
Mayor Clayton Neal, City of Camargo

**Gateway ADD Staff**  
Joshua Farrow  
Emily Jordan  
Olivia Glover  
Becky Combs  
Jocelyn Gross  
Jason Boggs  
Diann Donaldson  
Janet Kelsey  
Benjamin Hamm  
Brooke Donahue  
Megan Curtis  
Sandy Davis  
Kayla Ammons

6. Board Minutes Review, Discussion, and Possible Action

The January 25, 2022, Board of Directors' Meeting Minutes were presented for consideration. Mayor Gary Hunt moved, and Judge Wally Johnson seconded that the minutes be approved as presented. Motion carried.

7. Financials

- February 2022 Finance Report – The February 2022 Finance Report was presented to the Board. Judge Harry Clark moved for approval, with a second by Judge Bobby Rogers. Motion carried.
- February 2022 Fundraising Account Report – The February 2022 Fundraising Account Report was presented to the Board. Mr. Joshua Farrow briefly reviewed the document. Judge Rick Stiltner motioned to accept the fundraising account report as presented. Judge Johnson seconded. Motion carried.

8. KY Intergovernmental Review Process (KIRP Report/Clearinghouse Projects)

A document was provided to the Board. Mr. Farrow presented and detailed the projects found within the KIRP report. The projects included: (1) Bath County Fiscal Court – the project proposes the construction of a new ambulance service facility on Rowland Avenue, behind the existing ambulance facility. The new facility will be 5,400 square feet, with four bays and indoor parking for up to eight (8) vehicles. The facility will also include an operations shelter, living spaces for employees after hours, restrooms, showers, lounge, laundry, and office spaces. The estimated project cost is \$1,000,000. (2) Mount Sterling/Montgomery County Airport – the project proposes to demolish a 60' X 80' section of asphalt apron and replace it with a concrete pad that is suitable for the loading/unloading of heavier aircrafts. The concrete pad will be located on the south side of the apron, away from taxiing aircraft. The estimated project cost is \$350,000. (3) Frontier Housing, Inc. – the project proposes to develop 15 scattered site new homes to be purchased by income-eligible homebuyers. Homes will be constructed in Frontier's 16 county service area, which includes all five of the Gateway area counties. The project will start on April 1, 2022, and be completed within 24 months. The estimated project cost is just over \$3,000,000. (4) Montgomery County Sanitation District #2 – the project proposes to make improvements to the collection system and wastewater treatment plant. The estimated project cost is \$2,500,000. (5) Education and Workforce Cabinet – the Commonwealth of Kentucky is proposing to construct and activate a state-of-the-art AgriTech Research and Development Center in the heart of the Appalachian Region of Eastern Kentucky. This facility is comprised of a 1-acre educational complex and a 5-acre growing facility. This shovel-ready construction project would be located within the MMRC Industrial Park, on Lot 3 in the back of the park. The estimated project cost is over \$118,000,000. Judge Stiltner moved to approve the KIRP report, and Judge Johnson seconded. Motion carried.

9. Gateway Area Agency on Aging and Independent Living Regional Area Plan Update: Fiscal Years 2023 – 2025

Chairman Walter informed the Board that every year, the ADD has an opportunity to make minor updates to the Area Agency on Aging and Independent Living Regional Area Plan. However, every three years, the ADD must complete a major update to the Plan for the services provided to older adults, caregivers, and those with disabilities. Ms. Becky Combs outlined the changes made to the Plan. Judge Clark moved to approve the Gateway Area Agency on Aging and Independent Living Regional Area Plan for Fiscal Years 2023 – 2025. Judge Johnson seconded. Motion carried.

10. National Social Worker Month 2022 Proclamation

Chairman Walter informed the Board that March is National Social Workers' Month. To honor the social work profession and GADD's social workers for their commitment and hard work to the people in the Gateway region, a National Social Worker Month Proclamation was presented to the Board. Judge Rogers moved to approve the Proclamation with a second by Mayor Edward Bryant. Motion carried.

11. Gateway Area Business Incubator Feasibility Study

Mr. Farrow updated the Board on the Gateway Area Business Incubator Feasibility Study, which has been completed and sent to the Board for review. Mr. Farrow explained that the ADD is still analyzing the financial piece of the project and other logistics, like who would be the applicant, who

would own the facility, who would run the operations, and what those expenses would be. Mr. Farrow stated that he would keep the Board updated on the progress.

## 12. Executive Director Report

- Area Development Fund (ADF) Report – A document was provided to the Board. Mr. Farrow stated that nothing has changed since the last Board Meeting in November. Morgan County has approximately \$5,500 remaining to obligate, and the City of Morehead has approximately \$550 obligated to a downtown beautification project. No action was taken.
- Revolving Loan Fund (RLF) Report – A document was provided to the Board. Mr. Farrow noted that the ADD has approximately \$616,000 in loan funds still available, and there has been some interest in the RLF after advertising the program on social media.
- Personnel Update – Mr. Farrow informed the Board that there had been quite a few personnel changes since the last Board meeting. Ms. Darrah Carper, GADD’s In-Home Services Administrator, resigned effective February 18, 2022. Ms. Brooke Donahue, GADD’s Homecare Case Manager, resigned effective April 8, 2022. Ms. Janet Kelsey, GADD’s Waiver Service Advisor, resigned effective June 30, 2022. The ADD has hired a new regional van driver, Mr. Vance Lafferty, who started on February 28, 2022. The Rowan County Senior Center position, which has been posted since October, is still vacant.
- GADD Employee Contact Information Document – A document was provided to the Board.
- Regional Economic Development Presentation to Governor Beshear – Mr. Farrow stated that each ADD was invited to present economic development sites to Governor Beshear and his team. On March 3, 2022, Gateway traveled to Frankfort and presented to Governor Beshear, Mr. Rocky Adkins, Commissioner Dennis Keene (Department for Local Government), Commissioner Jeff Taylor (Economic Development Cabinet), and other members of the Governor’s staff. Mr. Jason Rainey, with the Mount Sterling-Montgomery County Industrial Authority, and Mr. Jason Slone, with the Morehead-Rowan County Economic Development Council, presented all of the sites for the Gateway region. Each county put forth two sites to showcase. Mr. Farrow commented that he thought the presentation went well and it was well-received. The Governor and his team were engaged and asked questions throughout. Mr. Farrow thanked those who helped with the presentations.
- Appalachian Regional Commission (ARC) Match and House Bill 482 – Mr. Farrow updated the Board on House Bill 482. Mr. Farrow stated that Governor Beshear included \$250,000 in his budget to match ARC funding. Through a lot of conversations, this \$250,000 has also been included in the Senate’s version of the budget. A letter from Webster County Judge-Executive Stephen Henry was provided to the Board. House Bill 482 would infuse \$2,000,000 in additional funding into the state’s Joint Funding Agreement (JFA) program. The JFA program is the primary source of revenues to carry out grant/loan applications, planning, public administration, and technical assistance for local governments. The ADD’s JFA allocation for the state is \$1,984,000, which is divided

among the 15 ADDs. The formula is 70% equally among the ADDs, 20% is based on population, and 10% is based on the number of local governments. House Bill 482 passed the House unanimously and made it out of the Senate A&R Committee, but after that, the funding was removed from the bill. Mr. Farrow stated that he is hearing that the money will be put back in during the Free Conference Committee that is happening now.

- House Bill 1: HCB Waiver Services Funding Initiatives – Mr. Farrow stated that as a part of House Bill 1, the budget bill, there is a proposed 10% increase for the Medicaid Home and Community Based Waiver Services reimbursement rate. The current rate is \$335, which includes case management and financial services. A copy of House Bill 1 was provided to the Board.
- Gateway Regional Workforce Study Update – Mr. Farrow stated that the Gateway Regional Workforce Study is almost complete. Boyette Strategic Advisors are carrying out the project, and the project covers the Gateway region, plus Carter, Elliott, Fleming, and Lewis Counties. Mr. Farrow commented that the ADD anticipates a draft of the study to be completed by mid-April, with the full document on April’s meeting agenda for approval.
- 5310 Grants Update – Senior Center Vans – Mr. Farrow reported that the Morgan County Senior Center van had been re-ordered through American Bus and Accessories, which is a different vendor from the initial order. The 5310 grant will cover all of the expenses except for \$2,641 that the County and City have agreed to split. A timeline for delivery has still not been given. Mr. Farrow informed the Board that the ADD is submitting another 5310 grant for a new Rowan County Senior Center van that will include a wheelchair lift.
- Senior Center Operations – A document was provided to the Board. Mr. Farrow explained that the senior centers would reopen to their regular schedules and serve meals in-person four days per week, beginning April 4, 2022.
- Fraud, Neglect, and Exploitation; and Racial Equity Board Member Training – Mr. Farrow informed the Board that per the Aging Contract language, the Board of Directors must receive training in abuse, neglect, and exploitation of older adults, as well as racial equity and cultural humility, prior to the end of the fiscal year. Mr. Farrow stated that he is working on scheduling the trainings, and will aim for the same day as the April Board Meeting.
- Other – No other business was discussed.

### 13. Department Impact Reports

- Aging – Becky Combs – A document was provided to the Board. Ms. Becky Combs outlined the document and gave updates regarding Gateway ADD’s Aging Department.
- Senior Centers – Emily Jordan – A document was provided to the Board. Ms. Emily Jordan outlined the document and gave updates regarding Gateway ADD’s senior centers.
- Planning – A document was provided to the Board. Ms. Jocelyn Gross outlined the document and gave updates regarding Gateway ADD’s Planning Department.

14. State and Local Cyber Security Presentation

Chairman Walter introduced the guest speaker, Mr. Phillip Ross with the Kentucky Office of Homeland Security. Mr. Ross discussed different free and grant-funded cyber security programs that the units of local governments would be eligible for.

15. City/County Government Annual Dues

Judge Stiltner made a motion to amend the meeting agenda to include a City/County government annual dues item. Mr. Quentin Murphy seconded. Motion carried.

Chairman Walter briefed the Board that historically, annual dues amounts have been updated after the release of each decennial census. After some discussion, it was recommended that the per capita \$0.60 rate remain the same and the dues be adjusted to reflect the 2020 decennial census, by county, to be split equally between the Fiscal Court and County Seat City, beginning Fiscal Year 2023 (July 1, 2022). Judge Clark motioned to approve the recommendation. Judge Rogers seconded. Motion carried. Mr. Farrow informed the Board that he would work to update the by-laws to include annual dues methodology for future reference.

16. Updates and Announcements

Updates and announcements were made by federal congressional field representatives and state personnel in attendance. Additionally, other state and local updates were made by guests.

17. Upcoming Regular Session Board of Directors' Meeting


Chairman Walter announced that the next Board of Directors' Meeting would take place on April 26, 2022, at the Maysville Community and Technical College at 10:30 AM.

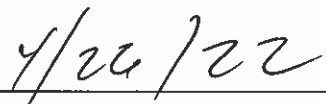
18. Adjournment

With no further business to discuss, Chairman Walter asked for a motion to adjourn. Judge Stiltner motioned, and Mayor Hunt seconded. Motion carried.

APPROVED:

  
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Mayor Mark Walter, Chairman

  
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Mayor Edward Bryant, Secretary

  
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Date

  
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