



# Private Road Name Request

Gateway Area Development District | 110 Lake Park Drive | Morehead, KY 40351  
Email: robin.purvis@ky.gov | Phone: 606.780.0090 | Fax: 606.780.0111

## Instructions:

For 911 Addressing purposes, when three or more residences are located off a long drive, a new private road name must be assigned to aid emergency dispatch and emergency services response.

All road names submitted for consideration must be approved by Emergency Services, County Judge-Executives, and/or Mayors to prevent duplication of road names.

Identify three alternative road names for consideration. The requested road names should be unique. For example, Maple Lane and Maple Way are not different road names.

Applicants are encouraged to search existing road names prior to submission. Road names that are similar to existing road names in the city and/or county will not be considered.

All legal property owners who have the right to use the road must agree to the private road name and stated conditions in writing.

Attach additional signature pages (including the three alternative road names) if additional space is needed for property owners.

Private Road Name Request forms may be mailed, emailed, or faxed using the contact information listed above on this form.

Private Road Name Request forms may take up to three weeks for processing. If the proposed road names are not approved, the applicant may be asked to resubmit a new form with three different alternative road names.

Upon approval, each property owner will receive a notice (by mail and/or email) that will include the new private road name, the new property address, and additional instructions/information regarding address changes.

## New Private Road Name Request Information:

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County Name Date

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Applicant Name (First, MI, and Last) Phone Number

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Mailing Address City State Zip

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Email

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Location of New Private Road (Existing Address, Coordinates, PVA Parcel Number, or Adjoining Road Mile Marker)

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Number of Property Owners Number of Existing & Proposed Structures



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**List three different road names and the preferred road type, in order of preference.** The requested road names should be unique. For example, Maple Lane and Maple Way are not different road names.

Available road types include: Circle, Court, Drive, Lane, Loop, Place, Road, Street, Terrace, Way.

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

**All property owners must sign the certification below.** Attach additional pages if needed (including the proposed road names).

*We, the following property owners that are, or will be, accessing the new private road to be named, have reviewed and are in agreement with the proposed names listed above.*

*We understand that when/if the private road name is approved, our existing addresses will be changed accordingly and a new address will be issued.*

*We understand that if the private road sign at the entrance of the road is stolen or destroyed, it will be the shared responsibility of all property owners to replace and and maintain the sign.*

\_\_\_\_\_  
Name (Print First, MI, Last) Signature Date

Mailing Address  Send me notices by mail Email  Send me notices by email Phone Number

\_\_\_\_\_  
Location of Affected Property (Current Address, Coordinates, PVA Parcel Number or Adjoining Road Mile Marker)

\_\_\_\_\_  
Name (Print First, MI, Last) Signature Date

Mailing Address  Send me notices by mail Email  Send me notices by email Phone Number

\_\_\_\_\_  
Location of Affected Property (Current Address, Coordinates, PVA Parcel Number or Adjoining Road Mile Marker)

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Location of Affected Property (Current Address, Coordinates, PVA Parcel Number or Adjoining Road Mile Marker)