Gateway Area Development District
Special Session Board of Directors' Meeting
September 30, 2025 | 10:30 AM
110 Lake Park Drive | Morehead, Kentucky 40351

Meeting Minutes

1. INVOCATION AND PLEDGE OF ALLEGIANCE

Chairman Al Botts gave the invocation. Board members, staff, and guests in attendance joined Chairman Botts in the Pledge of Allegiance.

2. CALL TO ORDER

The meeting was called to order by Chairman Botts.

3. ROLL CALL

Judge Forrest McKenzie, Secretary, called the roll and a quorum was declared. The following Board members were in attendance:

Bath County Members	Menifee County Members	Montgomery County Members
☒ Judge Forrest McKenzie	☒ Judge Hector Alcala	☒ Judge Chris Haddix
☒ Mayor Gary Hunt	☒ Mayor Stacy Smallwood	☒ Mayor Al Botts
☐ Ms. Jacky Watson	☒ Ms. Phyllis Lawson	☐ Ms. Taunya Jones
Morgan County Members	**Rowan County**	**Regional**
☒ Judge Jim Gazay	☒ Judge Harry Clark	☐ Mr. Quentin Murphy
☒ Mayor Kyle Risner	☒ Mayor Laura White-Brown	
☐ Ms. Regina Thomas	☒ Mr. Bill Redwine	

4. CONSIDERATION OF MEETING MINUTES

a. The September 19, 2025, Board of Directors' meeting minutes were presented for consideration. Mayor Gary Hunt moved, and Judge Harry Clark seconded that the minutes be approved as presented. Motion carried.

5. AGING & INDEPENDENT LIVING DEPARTMENT AND SENIOR CENTERS DIVISION OPERATIONS

Mr. Joshua Farrow provided a summary of several operational changes within the Senior Centers Division following the Board of Directors meeting held on September 19, 2025. He noted that a memorandum outlining these changes was distributed to all Senior Centers Division employees on the same date, with the following actions effective October 6, 2025: (1) Transition from disposable plates, cutlery, and cups to reusable dishes and flatware. (2) Adoption of the "average" method for determining the number of congregate meals served daily at each senior center. (3) Discontinuation of all to-go meals. Participants wishing to take food home must first dine in and then transfer their meal into a personal container. (4) Indefinite suspension of the Senior Meal Voucher Program. (5) Implementation of a waiting list for all new Home Delivered Meal referrals. Mr. Farrow further reported that GADD's Director of Operations, Communications & Operations Associate, and ADRC Associate have begun contacting all current Home Delivered Meal participants to complete new Level One Screenings. This effort is in preparation for potential participant reductions, should the Board deem it necessary to adjust services based on priority scores due to funding limitations.

Ms. Diann Donaldson presented additional cost-saving scenarios for consideration. Following discussion, it was the consensus of the Board to indefinitely suspend the MotorMeals program effective October 31, 2025. Judge Chris Haddix moved for approval, seconded by Judge Jim Gazay. Judge McKenzie voted nay. Motion carried.

In closing, Mr. Farrow stated that he would be meeting with each Judge-Executive and county-seat Mayor to discuss potential financial contributions to help sustain the program during the current fiscal year. He also offered to attend City Council/Commission and Fiscal Court meetings to share information regarding the program's deficit and the circumstances leading to the current funding challenges. Mr. Farrow stated that correspondence communicating all changes, both from the September 19, 2025, meeting and this meeting, would be distributed to senior center participants in the coming days.

6. CLOSED SESSION

a. Closed Session per KRS 61.810 (f), if Necessary – No motion made to enter Closed Session.
b. Possible Action Following Closed Session – No motion made to enter Closed Session.

7. ADJOURNMENT

With no further business to discuss, Chairman Botts asked for a motion to adjourn. Ms. Phyllis Lawson motioned, and Judge Gazay seconded. Motion carried.

APPROVED:

Mayor Al Botts, Chairman

Judge Jim Gazay, 1st Vice-Chairman

10/28/2025
Date

10/28/2025
Date