Gateway Area Development District
Board of Directors' Meeting
June 30, 2026 | 10:30 AM EST/9:30 AM CST
110 Lake Park Drive | Morehead, Kentucky 40351

Meeting Minutes

1. INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Quentin Murphy gave the invocation. Board members, staff, and guests in attendance joined Chairman Gazay in the Pledge of Allegiance.

2. CALL TO ORDER

The meeting was called to order by Chairman Gazay.

3. ROLL CALL

Mayor Al Botts, Immediate Past Chairman, called the roll and a quorum was declared. The following Board members were in attendance:

Bath County Members	Menifee County Members	Montgomery County Members
☐ Judge Forrest McKenzie	☒ Judge Hector Alcala	☒ Judge Chris Haddix
☒ Mayor Gary Hunt	☐ Mayor Stacy Smallwood	☒ Mayor Al Botts
☒ Ms. Jacky Watson	☒ Ms. Phyllis Lawson	☐ Ms. Taunya Jones
Morgan County Members	**Rowan County**	**Regional**
☒ Judge Jim Gazay	☒ Judge Harry Clark	☒ Mr. Quentin Murphy
☐ Mayor Kyle Risner	☐ Mayor Laura White-Brown	
☐ Ms. Regina Thomas	☒ Mr. Bill Redwine	

4. CONSIDERATION OF MEETING MINUTES

a. The April 23, 2026, Board of Directors' Meeting Minutes were presented for consideration. Judge Harry Clark moved, and Mayor Gary Hunt seconded that the minutes be approved as presented. Motion carried.

5. FINANCIAL MATTERS

a. May 2026 Finance Report – The May 2026 Finance Report was presented to the Board, and Ms. Diann Donaldson detailed the document. No questions or concerns were addressed. Judge Clark moved to accept the Finance Report as presented, with a second by Judge Chris Haddix. Motion carried.

b. May 2026 Fundraising Account Report – Ms. Donaldson presented the May 2026 Fundraising Account Report. Mr. Joshua Farrow informed the Board that three (3) GADD Fundraising credit cards had been compromised, resulting in fraudulent charges. He advised that fraud claims have been filed with Whitaker Bank's credit card company, the affected cards have been canceled, and appropriate steps are being taken to resolve the matter. No questions or concerns were addressed. Judge Haddix motioned to approve the report as presented. Ms. Phyllis Lawson seconded. Motion carried.

c. Fiscal Year 2027 Budget and Staffing – Executive Committee Recommendation – Ms. Donaldson reviewed the Fiscal Year 2027 Budget and Staffing Spreadsheet with the Board. Ms. Donaldson explained that, as in previous years, the proposed budget is based on prior-year funding allocations due to the timing of funding announcements. She noted that GADD does not anticipate receiving final Aging program allocations until the end of the day on June 30, 2026; therefore, the current projection is the most accurate estimate available until official figures are received. Based on the current projections, the Senior Centers Division and Homecare Program are expected to experience significant funding shortfalls. Mr. Farrow emphasized the importance of the Board reconvening once GADD

receives its final Aging allocations to establish an equitable regional funding formula for the distribution of available resources. The offered budget includes the indefinite suspension of the MotorMeals program, as well as a reduction of staff hours within the Senior Centers Division. Mr. Farrow also noted that the proposed budget includes a 3% cost-of-living adjustment for GADD employees. Mayor Hunt moved to approve the budget as presented, with a second by Mr. Murphy. Motion carried.

6. AUTHORIZE EXECUTIVE DIRECTOR AND/OR CHAIR TO EXECUTE FISCAL YEAR 2027 CONTRACTS

A motion to authorize the Executive Director and/or Chairman to execute contracts for Fiscal Year 2027 was entertained. Judge Clark motioned, and Judge Haddix seconded. Motion carried.

7. CITIZEN MEMBER APPOINTMENTS

A document outlining the proposed Citizen Member nominations was provided to the Board. Chairman Gazay explained that the proposed appointment terms would run from July 1, 2026, through December 31, 2027, aligning the Citizen Member appointment cycle with the current Board of Directors' terms. Following the conclusion of the transitional 18-month term, Citizen Member appointments will return to the standard 12-month calendar year terms.

Bath County:	Jacky Watson
Menifee County:	Rick Stiltner
Montgomery County:	Taunya Jones
Morgan County:	Regina Thomas
Rowan County:	William Redwine
Regional Member:	Quentin Murphy

Judge Clark moved to approve the recommendations as presented, with a second by Mayor Hunt. Motion carried.

8. FISCAL YEAR 2027 BOARD AND EXECUTIVE COMMITTEE MEETING SCHEDULE

A document was provided to the Board. A motion to accept the Fiscal Year 2027 schedule as presented was made by Judge Haddix, with a second by Mayor Botts. Motion carried.

9. KENTUCKY INTERGOVERNMENTAL REVIEW PROCESS (KIRP) REPORT

A document was provided to the Board. Mr. Farrow presented and detailed the four (4) projects listed in the report. Judge Clark moved to approve the KIRP report as presented, and Mayor Botts seconded. Motion carried.

10. ARC POWER AUTHORIZING RESOLUTION

Chairman Gazay explained that the authorizing resolution would permit GADD to submit a planning grant application through the Appalachian Regional Commission's (ARC) POWER Initiative. He stated that the proposed project, the CEATS Regional Child Care Workforce Infrastructure Planning Initiative, is designed to address the regional shortage of affordable, high-quality child care, a significant barrier to workforce participation. The initiative builds upon the 2024 Child Care Impact Analysis and the ongoing efforts of the CEATS Coalition to develop a regional strategy for expanding child care capacity across the five-county service area. If awarded, the $100,000 planning grant would support regional planning activities, stakeholder engagement, employer and provider outreach, facility assessments, and the development of implementation-ready projects to pursue future funding opportunities. GADD would provide the required 20 percent local match. Judge Hector Alcala moved to approve the authorizing resolution, with a second by Mr. Bill Redwine. Motion carried.

11. GATEWAY SAFETY ACTION PLAN RESOLUTION

Chairman Gazay noted that the Gateway Safety Action Plan Resolution supports a Vision Zero policy and commits to eliminating roadway fatalities and serious injuries across the Gateway region by 2050. The resolution is a result of the Safety Action Plan that was developed using United States Department of Transportation Safe Streets and Roads for All program grant funding to identify roadway safety concerns, high-risk corridors, and recommended safety

improvements throughout the region. Mayor Hunt moved to approve the resolution. Judge Clark seconded. Motion carried.

12. AGING & INDEPENDENT LIVING DEPARTMENT AND SENIOR CENTERS DIVISION OPERATIONS

Mr. Farrow provided an update regarding the funding shortfall facing GADD for Fiscal Year 2027. Ms. Donaldson noted that GADD has not yet received its FY 2027 funding allocations from the Department for Aging and Independent Living (DAIL); however, based on current projections and funding levels from the previous fiscal year, additional operational adjustments may be necessary if supplemental funding is not secured. These adjustments would be in addition to measures already budgeted for in the new year, including the suspension of the MotorMeals program and reductions in staff hours. Mr. Farrow stated that he would continue to keep the Board informed as additional information becomes available and once the final allocations are received from DAIL. He further noted that a Special-Called Board Meeting or Executive Committee Meeting may be convened, if necessary, to review the funding outlook and discuss potential next steps.

13. EXECUTIVE DIRECTOR REPORT

A document was provided to the Board. Mr. Farrow updated the Board on the following items.

Area Development Fund (ADF) Report – A document was provided to the Board. No changes have been made.

Revolving Loan Fund (RLF) Report – A document was provided to the Board. Mr. Farrow informed the Board that GADD has 21 active loans with an outstanding balance of $1,770,079.33. There is currently $336,615.95 available to lend in the RLF.

Personnel Update – Mr. Farrow outlined the various personnel changes that occurred, which are all outlined in the Executive Director Report document. Mr. Bryan Bunch was hired as the full-time, temporary GIS Developer, effective April 23, 2026. Ms. Kayla Ammons assumed the role of Case Management Supervisor, vacating her previous role as Waiver Case Manager, effective April 27, 2026. Ms. Diann Donaldson assumed the Interim Director of Finance position, effective May 10, 2026. Ms. Virgie Jordan was hired as the Resource Room Assistant – Ashland, effective May 18, 2026. Ms. Madison Purvis assumed the role of Lead Career Counselor, vacating her previous role as Career Counselor – Maysville, effective June 7, 2026. Mr. William Bevans assumed the role of Lead Business Services Coordinator, vacating his previous role as Business Services Coordinator – Ashland, effective June 7, 2026. Ms. Dana Smallwood was hired as the Aging Support Specialist, effective June 8, 2026.

Ms. Isabella Huseman, Aging Support Associate, resigned effective May 5, 2026. Ms. Sara Pelfrey, Career Counselor – Morehead, resigned effective May 8, 2026. Ms. Jenna Hampton, Finance Specialist, resigned effective June 11, 2026. Ms. Rose Fryman, Local Government Advisor, resigned.

Vacancies – Mr. Farrow reviewed the current position vacancies within the organization. GADD is currently seeking an ADRC Associate, Career Center Operator, Career Counselor – Morehead, Finance Specialist, and Local Government Advisor.

GADD Employee Contact Information Document – The contact sheet was provided to the Board.

Peggy Satterly Award Nomination – A document was provided to the Board.

Joanie Bernard Foundation Grant Report – A document was provided to the Board.

Medicaid Waiver PDS Financial Management Services RFP – A document was provided to the Board. Mr. Farrow detailed the timeline.

Operations & Maintenance – Mr. Farrow reported that the Bath County Senior Center would be relocating to the Bath County Courthouse Annex, with a target opening date of August 4, 2026. He also informed the Board that the Back-Up Regional Kitchen (Site B) successfully conducted a readiness exercise on June 3, 2026. Mr. Farrow provided an update on ongoing maintenance projects at the GADD main office, including landscaping improvements, deck staining, and the potential construction of a dumpster enclosure. Mr. Farrow also updated the Board on GADD's information technology upgrades, including interviews with consulting firms as part of the Request for Proposals (RFP) process. He further noted that all Fiscal Year 2026 employee evaluations had been completed, marking the successful implementation of the first-year pilot of the new evaluation process.

April 23, 2026 Executive Committee Meeting Minutes – The minutes were provided to the Board.

May 26, 2026 Executive Committee Meeting Minutes – The minutes were provided to the Board.

June 9, 2026 Executive Committee Meeting Minutes – The minutes were provided to the Board.

14. ORGANIZATIONAL IMPACT REPORTS

a. Aging & Independent Living Department – A document was provided to the Board. Mr. Jason Boggs outlined the document and gave updates regarding GADD's Aging Department.
b. Senior Centers Division – A document was provided to the Board. Ms. Emily Jordan outlined the document and gave updates regarding GADD's Senior Centers Division.
c. Planning Department – A document was provided to the Board. Ms. Jocelyn Gross outlined the document and gave updates regarding GADD's Planning Department.
d. Workforce Department – A document was provided to the Board. Ms. Kendra Holbrook outlined the document and gave updates regarding GADD's Workforce Department.

15. UPDATES AND ANNOUNCEMENTS

Updates and announcements were provided by federal, state, and local partners in attendance.

16. BROWNFIELDS ASSESSMENT STEERING COMMITTEE

Chairman Gazay explained that, in accordance with the requirements of GADD's EPA Brownfields Grant, a Regional Steering Committee was established to provide oversight and guidance for the project. He noted that the GADD Board of Directors serves as the Regional Steering Committee and, in that capacity, is required to meet quarterly to receive project updates, provide input, and offer guidance as the grant progresses. Mr. Benjamin Hamm then presented a PowerPoint presentation outlining the status of the Brownfields project, including recent activities and project updates.

17. OTHER BUSINESS

Chairman Gazay stated that during the months of May and June, there was one (1) employee reaching a milestone work anniversary: Dustin McGlone, one (1) year. The Board recognized Mr. McGlone, who was in attendance.

18. ACKNOWLEDGEMENTS AND AWARDS

Chairman Gazay presented the Founders Award to Mayor Hunt. The Founders Award honors former or present Board of Directors and Elected Officials who have made significant contributions to the Area Development District, who exemplify the spirit and ideals of the founders of the organization, and who have rendered distinguished service to the organization and to the counties, cities, and communities they serve within Bath, Menifee, Montgomery, Morgan, and Rowan Counties.

Mayor Botts presented the Gail K. Wright Commitment to Excellence Award to Representative David Hale. The Gail K. Wright Commitment to Excellence Award represents the highest honor that the Board of Directors bestows, when deemed appropriate, to Elected Officials and Community Leaders to recognize outstanding work and commitment to regionalism, service, or who personifies the mission of the organization.

Judge Haddix presented the Chairman's Impact Award to the Department of Local Government. The Chairman's Impact Award honors an individual, a community partner, or other non-profit agency/organization that has made a profound impact on the GADD region during the fiscal year. This award was created to recognize the vital role others play in the advancement of the GADD region, and are selected based on initiative, leadership, and results that embody co-created partnership and benefit to the GADD region.

19. UPCOMING BOARD OF DIRECTORS' MEETING

Chairman Gazay announced that the next Board of Directors' Meeting would take place on August 25, 2026, at 10:30 AM EDT.

20. ADJOURNMENT

With no further business to discuss, Chairman Gazay asked for a motion to adjourn. Mayor Botts motioned, and Judge Haddix seconded. Motion carried.

APPROVED:

Judge Jim Gazay, Chairman

8-11-2026
Date

Mayor Stacy Smallwood, Secretary

8-11-26
Date